

**REGION TWO SCHOOL of APPLIED TECHNOLOGY**  
**COOPERATIVE BOARD MEETING**

August 17, 2021

5:00 P.M.

**MINUTES**

1. **Declaration of Quorum:** No – 7 members present.
2. **Acceptance of the minutes:**
3. **Public comment:** No
4. **Adjustments to the agenda:** Add Introduction of new hire.
5. **Nomination for Chair and Vice Chair-** *Vote was tabled.*
6. **New hire and need for Custodian/bus driver** - Mrs. London introduced Amanda Crane as Early Childhood Instructor. Mrs. Crane's education began at Region Two in Early Childhood. Amanda looks forward to meeting her students and continuing the ECE program. A BHP certification program will also be available to students meeting the course requirements. Alison Britton will be mentoring Amanda. Region Two, is in need of, a full-time driver/custodian. We are currently advertising in the HPT, BDN and Serving Schools. It was suggested that we try Indeed and FB.
7. **New Software** – Tyler Technology is working with us to coordinator a schedule for the conversion.
8. **Tractor Purchase** - The purchase of the new tractor has been completed. The old tractor was traded.
9. **Contracted new IT company** – We have taken a contract with Greenmark It to provide IT services for FY22. They are working to assure that all equipment is updated and ready for the staff and students return. They are also reviewing software protection plans to make sure that we are adequately covered.
10. **EMT Program** – *Vote was tabled.* With only two enrolled in the EMT program it is recommended that the EMT program be suspended for FY22. One of the two students will transfer to the Adult Ed EMT program, this student will also attend R2's Health Science program. The second student remains undecided.
11. **Update on Outdoor Leadership program** – We have received word

that our application has been approved. A letter has been submitted to Commissioner Makin to request final approval for this program.

12. Open House – Our annual open house will be held Wednesday August 25, 2021, from 4 – 6 p.m. Staff will be here to greet students and their families. WHOU will be broadcasting live. Advertising will be done on WHOU, HPT, and displays in the Houlton area. It was also suggested that we reach out to the sending schools and ask that they share this information.
13. Back to school COVID - Region Two will be requiring mask in all indoor settings and on buses. We will continue to social distance.
14. Committee commitment – Laura talked to members about forming five committees – one for each of the following: Policy, Finance, Health/Safety, Building, and Personnel. A sign-up form was presented to board members.
15. Adjournment – Meeting was adjourned at 5:56 p.m.

Next meeting – August 17, 2021

***Ammie London***

Ammie London, Director

Region Two School of Applied Technology

## **ATTENDANCE**

<b>Laura Farnsworth</b>	<b>RSU # 50</b>
<b>Jennifer Johnston</b>	<b>RSU # 29</b>
<b>Clarissa Porter</b>	<b>RSU # 70</b>
<b>Ellen Askren</b>	<b>RSU # 29</b>
<b>Sue McLaughlin</b>	<b>RSU # 29</b>
<b>Scott White</b>	<b>RSU # 29</b>
<b>Stephen Porter</b>	<b>RSU # 50</b>
<b>Jon Porter, Supt</b>	<b>RSU # 50</b>
<b>Ammie London, Director</b>	<b>Region Two</b>
<b>Janice Good</b>	<b>Region Two</b>