

Public Safety (43.0107)
Standards and Competencies

Industry Organization Standard: Maine Criminal Justice Academy (MCJA)

Note: MCJA's curriculum has identified 20 Framework components, each with numerous duties and tasks. Accompanying the curriculum is a supplemental "Outline of Main Points".

Framework, Duties and Tasks:

1. Police Ethics and Moral Issues..... **40 hours**
 - a. Define the terms ethics and professionalism.
 - b. Identify why the highest ethical and moral standards are necessary for law enforcement officers.
 - c. Define the Law Enforcement Code of Ethics and identify how it relates in terms of actions and performances.
 - d. Identify how immoral conduct by an officer adversely affects the officer in the performance of his official duties.
 - e. Recognize those situations within his/her jurisdiction which may lead him/her to act in an unethical or immoral manner.
2. Police Power, Authority and Discretion **35 hours**
 - a. Define what is meant by "police discretion."
 - b. Identify factors which prevent 100 percent enforcement of all laws.
 - c. Identify the relationship between the authority of the police officer and the dictates of the community.
 - d. Identify the factors influencing police discretion and the probable consequences of the use of police authority associated with various violations. For example: The high speed pursuit of a minor traffic violator; the reasonable belief that a private act of fornication has occurred; the reasonable belief that an act of adultery has occurred; the sidewalk solicitation of a physically handicapped person.
 - e. Identify the possible alternatives to arrest in each of the situations listed above, which may be accepted as proper peace officer action.
3. Maine Criminal Law **20 hours**
 - a. Define: Criminal Law, crime; difference between civil and criminal; proof beyond a reasonable doubt; preponderance of evidence; affirmative defense; elements of the crime.
 - b. Recognize circumstances which fall within the territorial jurisdiction of the state.
 - c. Define: Act; omission; possession.
 - d. Define: Intentionally; knowingly; recklessly; criminal negligence.

- e. Recognize the circumstances which constitute an offense against the person.
- f. Recognize the circumstances which constitute a sex offense.
- g. Recognize circumstances which constitute a theft offense.
- h. Recognize circumstances which constitute a kidnapping or restraint offense.
- i. Recognize circumstances which constitute a burglary or criminal trespass offense.
- j. Recognize circumstances which constitute the following offenses against the public order: Disorderly conduct; failure to disperse; riot; unlawful assembly; harassment.
- k. Recognize the circumstances which constitute robbery.
- l. Recognize the circumstances which constitute the following offenses against public administration: Obstructing government administration; assault on an officer; hindering an escape.
- m. Recognize circumstances which constitute arson or property destruction.
- n. Recognize circumstances which constitute weapons violations.
- o. Recognize circumstances which constitute unlawful trafficking, furnishing and possession of drugs.
- p. Distinguish between the Civil Law and Criminal Law.
- q. Recognize General Sentencing Provisions.

4. Maine Motor Vehicle Law **20 hours**

- a. Define moving violations in the Maine Motor Vehicle Laws.
- b. Define equipment requirements of the Maine Motor Vehicle Laws.
- c. Identify violations concerning status of driver's license.
- d. Define legal requirements pertaining to disposition of traffic violation offenses.
- e. Demonstrate proper method to complete Violation Summons and Complaint.
- f. Define laws related to child safety seats.
- g. Define laws related to mandatory insurance.

5. Maine Juvenile Law **20 hours**

- a. Define the purpose of the "Juvenile Law".
- b. Identify the scope of the authority of the Juvenile Court. This will include: Age requirements; circumstances under which a juvenile comes under the jurisdiction of the Juvenile Court.
- c. Recognize the circumstances under which an officer may take a juvenile into custody.
- d. Identify the advisement requirements regarding constitutional rights of a juvenile taken into custody.
- e. Identify the procedural alternatives open to an officer before taking a juvenile into custody.
- f. Identify each of the juvenile's rights regarding parent notifications and telephone calls, before being placed into detention.

- g. Identify the requirements pertaining to the segregation of juveniles from other prisoners.
 - h. Recognize the circumstances which warrant placing a child in interim care.
 - i. Identify proper procedures to follow in placing a child in interim care.
 - j. Identify legal restrictions on maintenance of arrest information on juveniles.
6. Maine Liquor Law **20 hours**
- a. Identify the difference between the administrative court and criminal court as it relates to Maine Liquor Enforcement Laws.
 - b. Recognize liquor law violations commonly encountered by law enforcement officers.
 - c. Identify methods to confirm the validity of a Maine Liquor I.D. card.
 - d. Identify procedures to conduct sale to minor investigation.
7. Laws of Arrest **35 hours**
- a. Identify the elements giving rise to probable cause.
 - b. Recognize circumstances when arrest without a warrant is authorized.
 - c. Define arrest warrant.
 - d. Identify procedures to follow up on arrest of suspect.
 - e. Recognize circumstances where a law enforcement officer may release an arrested person.
 - f. Identify requisites of a summons.
 - g. Define reasonable suspicion.
 - h. Define frisk.
 - i. Recognize circumstances when a stop is authorized.
 - j. Define probable cause.
 - k. Recognize circumstances when a frisk is authorized.
8. Search and Seizure **35 hours**
- a. Define Exclusionary Rule and identify the Rule's effect on the law enforcement function.
 - b. Define probable cause.
 - c. Define contraband.
 - d. Recognize circumstances constituting plain view.
 - e. Recognize circumstances when impoundment and inventory of property is authorized.
 - f. Recognize circumstances when search of premises in hot pursuit is authorized.
 - g. Identify procedures for conducting search of premises in hot pursuit.
 - h. Recognize circumstances when an exigent search is authorized.
 - i. Identify the procedure for conducting an emergency search.
 - j. Recognize circumstances when consent search is authorized.
 - k. Identify procedures for conducting consent searches.

- l. Recognize circumstances when search incident to arrest is authorized.
 - m. Identify procedures for conducting a search incident to arrest.
 - n. Recognize circumstances when search of a motor vehicle without a warrant is authorized.
 - o. Identify procedures for searching motor vehicle without a warrant.
 - p. Define search warrant.
 - q. Recognize circumstances which require a search warrant prior to searching.
9. Use of Force **40 hours**
- a. Recognize circumstances where use of non-deadly force is authorized by law.
 - b. Recognize circumstances where use of deadly force is authorized by law.
 - c. Identify non-legal factors to be considered prior to use of force.
 - d. Recognize potential civil and criminal liability for inappropriate officer behavior.
10. Civil Liability **35 hours**
- a. Explain circumstances and legal ramifications of using force to control a prisoner.
 - b. Identify consequences of conducting an unlawful search.
 - c. Demonstrate understanding of constitutional rights.
 - d. Identify advantages and disadvantages of high speed pursuit.
 - e. Identify circumstances of a police officer's liability and exemption from liability when operating an emergency vehicle.
11. Firearms **40 hours**
- a. Define nomenclature of firearms.
 - b. Demonstrate proper firearms safety procedures.
 - c. Recognize proper and safe procedures for loading and unloading the service weapon.
 - d. Recognize proper marksmanship fundamentals.
 - e. Identify the proper use of cover and concealment.
 - f. Recognize circumstances when it is appropriate to draw a weapon.
 - g. Identify the proper use of verbal commands in use of force situations.
 - h. Identify low light techniques and considerations.
12. Laws of Evidence..... **35 hours**
- a. Define "evidence."
 - b. Define the following terms which relate to classification of evidence: Testimonial; Real – Documentary, Demonstrative.
 - c. Define the following terms which relate to the effect of evidence.
 - d. Define the following terms which relate to the introduction of evidence in court: Opinion evidence; original evidence; presumption; hearsay; judicial notice; stipulation

- e. Recognize exceptions to the "Hearsay Rule" that relate to the law enforcement function.
 - f. Recognize circumstances that fall within the scope of the following evidentiary privileges: Husband-wife; lawyer-client; physician-patient; religious privilege; intake worker-juvenile; identify of informant
 - g. Identify the rule as to who is a competent witness.
13. Courtroom Testimony and Demeanor **30 hours**
- a. Identify the need to maintain harmonious district attorney/police relations.
 - b. Identify the need to confer with district attorney prior to testimony regarding case to note relevant facts.
 - c. Identify need to check that witnesses are ready for court testimony.
 - d. Identify the need to maintain confidentiality.
 - e. Identify proper procedure for appearing in courtroom, including attire.
 - f. Identify proper procedure to present evidence in legal proceedings.
 - g. Identify proper techniques in providing testimony.
 - h. Identify the need to discuss problems regarding a past case that should be corrected in future cases with district attorney.
 - i. Identify the relationship between successful prosecution and police reports.
 - j. Identify situations and procedures when an officer may testify in court.
 - k. Identify the pre-trial responsibilities and procedures of an officer.
 - l. Identify non-verbal attributes that affect the officer's testimony.
 - m. Identify proper reaction or response to common tactics used by defense counsel.
14. Crisis Conflict Management/Dealing with Variant Behavior **35 hours**
- a. Recognize legal requirements regarding emergency detention of a mentally ill person.
 - b. Identify proper procedures to conduct investigation for suicide attempt.
 - c. Identify proper procedures to conduct investigation regarding a reportedly mentally ill person.
 - d. Identify proper procedures to transport mental patients.
 - e. Identify proper safety procedures before entering a dispute.
 - f. Identify proper safety procedures once in a dispute situation.
 - g. Identify proper procedures to comfort emotionally upset or distraught persons.
 - h. Identify techniques to defuse emotionally distraught situations.
 - i. Identify basic elements of negotiating with distressed persons.
 - j. Identify a police officer's responsibility at the scene of a dispute; i.e., keep the peace, determine if a crime has been committed, provide safety to individuals and property.

- k. Identify inherent dangers to an officer entering the home of a family involved in a dispute.
 - l. Identify advantages and disadvantages of separating parties in a family dispute and gathering information from them individually.
 - m. Identify basic psychological responses of a crime victim such as feelings of helplessness, lack of control, self blame of blaming others, anger, fear from attack. This will minimally include the following types of crimes: Sexual abuse of children; rape of sexual offenses; racial incidents; crimes against the elderly; burglary; armed robbery; domestic violence; missing persons.
 - n. Demonstrate in a role play, the resolution of conflicts including: Family dispute; landlord-tenant; store clerk-customer; death notification; mentally ill persons; crime victims.
 - o. Recognize the goals of mediation, when to mediate, and how to mediate.
15. Child Abuse **35 hours**
- a. Define the following terms in the Child and Family Services and Child Protection Act: Child; abused child; neglected child; mandatory reporting.
 - b. Identify the criminal offenses applicable to child abuse.
 - c. Identify proper procedures for conducting investigations for: Physical abuse; physical neglect; emotional abuse; sexual abuse.
 - d. Recognize circumstances which warrant use of the Juvenile Code Title 15 Chapter 5112 3501 (Interim Care Provision).
 - e. Identify proper procedures to follow in using the interim care provisions of the Juvenile Code.
16. Police and the Public..... **40 hours**
- a. Identify the basic guidelines which contribute to strong community relations service.
 - b. Identify the relationship of each of the following police roles, and explain how they could positively or negatively affect community relations service: Law enforcement; order maintenance; delivery of service; prevention of crime
 - c. Identify the potential benefits of strong community relations service to each of the following: The officer; his/her department; his/her community
 - d. Identify the importance of public support and that effective community relations service is essential to gaining that support.
 - e. Identify the relationship between crime prevention and police public relations.
 - f. Identify basic crime prevention techniques which should be used by citizens.
 - g. Identify factors which determine if a citizen could benefit from a formal crime prevention program.
17. Mechanics of Arrest, Restraint and Control (MARC)..... **40 hours**

- a. Recognize circumstances which influence strategy/level of force used in effecting an arrest.
- b. Demonstrate handcuffing/searching: Compliant subject; non-compliant subject
- c. Demonstrate the proper approach, verbal contact and interview position.
- d. Identify ground defense/ground control techniques.
- e. Identify the areas of the body which are vulnerable to physical attack.
- f. Demonstrate: -Wristlock; -escort hold; takedown techniques; escape
- g. Demonstrate: Pry; arm bar; escape from suspect mount; escape from suspect guard
- h. Demonstrate weapon retention techniques of: Holstered weapon; drawn weapon
- i. Demonstrate proper techniques for disarming an attacker, armed with a handgun.
- j. Identify whether or not the utilization of the police baton would be appropriate and/or justified in given situations.
- k. Demonstrate techniques utilizing physical means for removing a subject from a vehicle.
- l. Identify proper procedures/technique for deploying chemical agents.
- m. Identify proper procedures to transport prisoners.

18. Note Taking and Report Writing **35 hours**

- a. Identify factors determining when it is necessary to record personal notes based on nature of complaint or situation.
- b. Identify the proper method of recording field notes.
- c. Identify the need to write concise and factual summaries of witness and complainant interviews by including all pertinent information.
- d. Identify proper method to record location of physical evidence at crime scene.
- e. Identify sources of information for written reports.
- f. Identify proper content and sequence of information for police report.
- g. Identify desirable elements of a complete narrative report.
- h. Identify need to proofread written report and, if necessary, make corrections (includes spelling).

19. Radio and Telecommunications **20 hours**

- a. Identify proper METRO code and procedures to check persons and property.
- b. Identify information necessary to check for wants/warrants on person(s) through METRO.
- c. Identify information needed to check on property through METRO.
- d. Identify need to speak by radio clearly, concisely, calmly.
- e. Identify need to keep radio transmissions to a minimum (keep conversations short and to the point).

- f. Identify information which should be included in a person's description.
- g. Identify information which should be included in a vehicle description.
- h. Identify proper methods of describing missing/recovered property.
- i. Demonstrate verbally, the proper vocal characteristics for microphone speaking, including: Pronunciation; rate; volume.
- j. Define fifteen of the most frequently used APCO ten signals.
- k. Demonstrate correct vocalization of the ten numerals with proper radio pronunciation.
- l. Define all the letters of the alphabet with their prescribed standard law enforcement phonetic alphabet.

20. Traffic Law Enforcement..... **30 hours**

- a. Define selective enforcement.
- b. Identify circumstances when it is appropriate to issue verbal warnings to traffic violators.
- c. Recognize circumstances when a custody arrest is authorized for a traffic offense.
- d. Identify circumstances to be recorded regarding traffic citations for purposes of court presentation.
- e. Identify need to explain legal procedures to traffic violators.
- f. Identify proper positioning of patrol vehicle while monitoring for traffic violations.
- g. Identify factors to be considered to estimate the speed of a vehicle.
- h. Recognize that a traffic violation has occurred by comparing observed vehicle operation with the requirements of the vehicle code, state laws, and ordinances.
- i. Identify proper procedures to clock speed of vehicles using speedometer.
- j. Define legal requirements pertaining to assessment of driver's capability to operate a vehicle.
- k. Identify procedure to inspect driver's license.
- l. Identify procedures to determine status of driver's license.
- m. Identify procedures to check vehicles for proper registration.
- n. Identify frequency of OUI violations and crashes.
- o. Define general deterrence.
- p. Identify relationship between detection and deterrence.
- q. List the legal elements of OUI offense.
- r. Define Implied Consent/Duty to Submit law.
- s. Describe relevance of chemical test evidence.
- t. Identify case law precedents.
- u. List the three (3) phases of detection.
- v. Identify the tasks and key decisions of each phase.
- w. Identify the use of a standard note-taking guide.
- x. Identify guidelines for effective testimony.
- y. List typical cues of Phase One.
- z. Identify Phase One cues.

- aa. List typical cues of Phase Two.
- bb. Identify observable Phase Two cues.
- cc. Demonstrate the ability to successfully administer field sobriety tests.

Physical fitness training to be conducted throughout training **60 hours**

Total training hours to be conducted over two years..... 700 hours

Region Two DRAFT