

**REGION TWO SCHOOL of APPLIED TECHNOLOGY**  
**COOPERATIVE BOARD MEETING**

March 16, 2021

5:01 P.M.

**MINUTES**

1. **Declaration of Quorum:** Yes – 11 members present.
2. **Acceptance of the minutes:** It was moved by Carman Lilley and seconded by Sue McLaughlin to accept the minutes for January 12, 2021. The vote was unanimous.
3. **Public comment:** None
4. **Adjustments to the agenda:** None
5. **Directors Report:**
  - a. Melmac – (handout) March events - Program Coordinator Rachael Upton and two other staff members attended NAMI's 3-day Maine Virtual Gateway Training for suicide prevention. Mr. Zabierek is facilitating a Gallup poll with students. Mr. Keaton and Rachael met with a reporter from MPBN to share information for an upcoming CTE segment. Melmac activities continue to be busy.
  - b. Region Two recruitment –Rachael presented video and/or media clips that are currently airing to promote Region Two enrollment. Region Two is currently using FB, Instagram, TikTok, Region Two App, Rack cards, Google form questionnaires and radio to advertise. Radio advertising is both local and statewide. FY22 student applications are being received now.
  - c. Skills USA – There will be no competition this year due to COVID.
  - d. Forestry Tree Incident – (handout) A letter was presented to board members that explained the events that lead to a tree falling on the power lines in Ludlow.
  - e. Fire RSU 50 – The fire occurred in the area owned by Region Two. The area houses the Forestry program. The equipment that burnt is owned by RSU 50. The insurances company adjusters, fire marshall and fire investigator are currently working to determine the cause of the fire. Jon Porter feels the cleaning process is going well.
6. **FY22 Region Two Calendar** – (handout) Mr. Keaton reviewed the calendar with members. Workshop and vacation days align with sending school. It was moved by Mark Ganzel and seconded by Fred Grant to approve the FY22 Region Two Calendar. The vote was unanimous.
7. **Probationary contract recommendations** - Four staff will complete their probationary contract in June 2021. The following are being recommend for continuing contracts Kim Fox, Joshua Murchie, Amber Sloat and Audrey Violette. Jennifer Potter is being recommended for a 3<sup>rd</sup> year probationary contract.

It was moved by Fred Grant and seconded by Sue McLaughlin to have Kim Fox placed on a continuing contract for FY22. The vote was unanimous.

It was moved by Mark Ganzel and seconded by Jennifer Johnston to have Joshua Murchie placed on a continuing contract for FY22. The vote was unanimous.

It was moved by Sue McLaughlin and seconded by Larry Greenlaw to have Amber Sloat placed on a continuing contract for FY22. The vote was unanimous.

It was moved by Sue McLaughlin and seconded by Mark Ganzel to have Audrey Violette placed on a continuing contract for FY22. The vote was unanimous.

It was moved by Sue McLaughlin and seconded by Mark Ganzel to have Jennifer Potter placed on a 3<sup>rd</sup> year Probationary contract for FY22. The vote was unanimous.

8. **FY22 RIF recommendation** – Region Two has been notified that their FY22 state subsidy will be reduced by approx. \$81,000.00. To avoid local assessments Mr. Keaton recommended that Applied Academics instructor Robert Zabierek position be RIF for FY22. It was moved by Fred Grant and seconded by Stephen Porter that the reduction in force of Robert Zabierek be accepted. The vote was unanimous.
9. **FY22 Draft Budget** – (handout) The board was given a proposed FY22 budget for review. Mr. Keaton explained that an \$81,000.00 reduction in state subsidy was caused by lower enrollment and the loss of the additional subsidy that was added late last school year. CTE's continue to receive no funding for equipment. Other notable impacts to the FY22 budget will be contract negotiations with Instructors, Ed Tech's and Bus/Maintenance personnel. The draft reflects a 2.5% wage increase along with an 8% increase for health benefits. The proposed budget will be reviewed again by the budget committee, Superintendents and Region Two board before seeking approval in April.
10. **FY22 Adult Ed Budget** – (handout) There is a slight increase of \$1,244.00. CNA expenses continue to be a shared cost. The total FY22 Adult Ed budget is \$57,842.00. It was moved by Mark Ganzel and seconded by Jennifer Johnston to accept the FY22 Adult Ed budget. The vote was unanimous.
11. **Director search:** (handouts) Minutes from the February 11, 2021 special meeting and a MSMA cost proposal for the CTE Director search was provided to board members. Members discussed various aspects of the proposal. Mr. Keaton was asked to arrange a meeting for board members with Steve Bailey from MSMA, to discuss the cost proposal, prior to the April board meeting.
12. **Adjournment:** It was moved by Sue McLaughlin and seconded by Stephen Porter to adjourn at 6:27 p.m. Vote was unanimous.
13. Next regular scheduled meeting is April 13,2021

### ***David Keaton***

David Keaton, Director  
Region Two School of Applied Technology

## **ATTENDANCE**

<b>Laura Farnsworth</b>	<b>RSU # 50</b>
<b>Mark Ganzel</b>	<b>RSU # 70</b>
<b>Ellen Askren</b>	<b>RSU # 29</b>
<b>Fred Grant</b>	<b>RSU # 29</b>
<b>Carman Lilley</b>	<b>RSU # 50</b>
<b>Larry Greenlaw</b>	<b>RSU # 50</b>
<b>Ed McGillicuddy</b>	<b>RSU # 70</b>
<b>Jennifer Johnston</b>	<b>RSU # 29</b>
<b>Sue McLaughlin</b>	<b>RSU # 29</b>
<b>Clarissa Porter</b>	<b>RSU # 70</b>
<b>Stephen Porter</b>	<b>RSU # 50</b>
<b>Jon Porter, Supt</b>	<b>RSU # 50</b>
<b>Richard Mitchell</b>	<b>Region Two</b>
<b>Rachael Upton</b>	<b>Region Two</b>
<b>Joe Schneider</b>	<b>Region Two</b>
<b>Janice Good</b>	<b>Region Two</b>
<b>David Keaton, Director</b>	<b>Region Two</b>