

REGION TWO SCHOOL of APPLIED TECHNOLOGY
COOPERATIVE BOARD MEETING

December 15, 2020
5:00 P.M.

MINUTES

1. **Declaration of Quorum**: Yes – 10 members present.
2. **Acceptance of the minutes**: It was moved by Carmen Lilley and seconded by Steve Porter to accept the November 10, 2020 minutes; vote was unanimous.
3. **Public comment**: None
4. **Adjustments to Agenda**: No
5. **Directors Report**:
 - a. **Region Two Early Childhood Education Program** – Instructor Alison Britton and two of her ECE Students presented a TikTok video of “a day in the life of an ECE Program student”. This video was presented as another means for Region Two to highlight our CTE programs to prospective students.
 - b. **MELMAC** – Numerous Melmac activities have been occurring this fall. We are also completing our year-end report for Melmac, with instructor call backs occurring with completed/former students.
 - c. **FY22 Calendar Draft** – January 5, 2021 administrators from all sending schools will meet to create a common school calendar.
 - d. **Maine DOE FY21 Funding Formula** – Maine CTE Subsidy has not been curtailed thus far and it will be around February until we see projected CTE subsidy for FY22.
 - e. **American Fidelity Section 125** – The board was presented with overview of American Fidelity Section 125 by Janice Good. Region Two is considering a more streamline method of administering annuities, health plans, and possibly health care savings. More discussion to follow prior to the end of this school year.
6. I move that the board enter executive session pursuant to 1 MRSA Section 405(6) to discuss personnel matter. It was moved by Mark Ganzel and seconded by Steve Porter to move to executive session at 5:35 p.m., vote was unanimous. It was moved by Mark Ganzel and seconded by Larry Greenlaw to come out of executive session at 5:49.
7. **TA Teacher’s FY21 Contract** – It was moved by Mark Ganzel and seconded by Sue McLaughlin, to ratify the FY21 SAVE Teacher’s Contract. Vote was unanimous.

8. I move that the board enter executive session pursuant to 1 MRSA Section 405(6) to discuss personnel matter. It was moved by Mark Ganzel and seconded by Carmen Lilley to move to executive session at 5:51 p.m., vote was unanimous. It was moved by Mark Ganzel and seconded by Steve Porter to come out of executive session at 6:13. Vote was unanimous
9. Director's Contract – It was moved by Mark Ganzel and seconded by Carmen Lilley to accept the Director's retirement resignation with last Maine State Retirement effective date of September 3, 2021; also to pay the Director per diem days for any unused benefit days. Vote was unanimous.
10. Other – the board discussed future meeting formats. It was decided that Region Two Cooperative Board in-person meetings will continue but we will offer board members to utilize Zoom if they cannot attend the in-person meeting.
11. Adjournment – It was moved by Carmen Lilley and seconded by Steve Porter to adjourn the Region Two Cooperative Board meeting. Vote was unanimous at 6:20 p.m.

12. Next meeting – Tuesday January 12, 2021 at 5:00 p.m.

David Keaton

David Keaton, Director

Region Two School of Applied Technology

ATTENDENACE

Ellen Askren	RSU # 29
Laura Farnsworth	RSU # 50
Larry Greenlaw	RSU # 50
Sue McLaughlin	RSU # 29
Stephen Porter	RSU # 50
Mark Ganzel	RSU # 70
Jennifer Johnston	RSU # 29
Ed McGillicuddy	RSU # 70
Carmen Lilley	RSU #50
Erica Peabody	RSU #29
David Keaton, Director	Region Two
Janice Good, Business Mgr.	Region Two