

REGION TWO SCHOOL of APPLIED TECHNOLOGY
COOPERATIVE BOARD MEETING

April 7, 2020
3:00 P.M.

MINUTES

1. **Declaration of Quorum:** Yes – 12 members present.
2. **Acceptance of the minutes:** It was moved by Ed McGillicuddy and seconded by Steve Porter to accept the January 14, 2020 minutes. The vote was unanimous.
3. **Public comment:** None
4. **Adjustments to Agenda:** None
5. **Directors Report:**
 - a. **Skills USA state competition** – All local and national competitions have been cancelled.
 - b. **ME DOE Bus subsidy/purchase** – ME DOE has approved a bus purchase for Region Two prior to June 30, 2020. The purchase will be State subsidized. The FY21 bus payment will be allocated in local district's ED 279 by the DOE. Katahdin Trust will provide a 4 yr. loan at 2.48% with annual payment of \$23,093.48. It was moved by Wayne Smith and seconded by Kasandra Foster to purchase one - 2020 Freightliner 77 passenger school bus. The vote was unanimous.
 - c. **Probationary contract recommendations** – Region Two has five probationary contracts due to renew – Kim Fox Health Science – year 3; Amber Sloat Intro to Medical Profession – year 3; Joshua Murchie Auto Collision – year 3; Audrey Violette electrical – year 3 and Jennifer Potter – year 2. It was moved by Wayne Smith and seconded by Fred Grant to approve contracts for FY21. Vote was unanimous.
 - d. **FY21 CTE subsidy/budget committee update** – The state subsidized budget for FY21 is \$2,025,658.00 an increase of \$309,066.00 from FY20. The draft budget has been reviewed with local superintendent and the budget committee. The following changes were made since the review, increases to all health and safety lines, bus payment and insurance. In addition, all program positions are fully funded by state subsidy vs. grant funds. A final review with the budget committee and superintendents will be held prior to the next Cooperative Board meeting. Final vote will be held during May 2020 meeting.
 - e. **FY 21 Adult Budget** – The state subsidy for adult education was reduced for

FY21. The budget seeks an additional \$2,000.00 in local funding to meet budget needs. It was moved by Fred Grant and seconded by Wayne Smith to approved Adult Education FY21 budget. The vote was unanimous.

- f. Melmac – January -March Melmac activity was busy (see handout). Colleges are offering virtual tours and acceptance day, to help students during this time. All other activities have been cancelled.
 - g. Other – Laura Farnsworth has stepped in to fill the vacated board chair position. She addressed board member asking that they consider filling the chair and vice chair position effect July 2020. Nomination will be sought at the next meeting. Members chose to leave vice-chair position vacate until nomination is complete.
6. School Closure – Region Two staff has been incorporating remote learning via Zoom, Google classroom and instructional packet since the closure of school on March 16, 2020. Instructors provide a weekly update of progress and challenges each Friday. The main goal is to keep students engaged during this time. It was moved by John Qualey and seconded by Larry Greenlaw to approve and continue remote learning for Region Two students. The vote was unanimous.
 7. Executive session – After discussion and concern of confidentially the session was postponed and will be held via phone.
 8. Adjournment –It was moved by John Q and seconded by Wayne Smith to adjourn the meeting at 3:25 p.m. The vote was unanimous.
 9. Next meeting – Tuesday May 12, 2020.

David Keaton

David Keaton, Director

Region Two School of Applied Technology

ATTENDANCE

Ellen Askren	RSU # 29
Laura Farnsworth	RSU # 50
Kassandra Foster	RSU # 50
Fred Grant	RSU # 29
Sue McLaughlin	RSU # 29
Jim Quirk	RSU # 29
Ed McGillicuddy	RSU # 70
David Wells	RSU # 70
Stephen Porter	RSU # 50
Larry Greenlaw	RSU # 50
John Qualey	RSU # 89
Wayne Smith	RSU # 84
David Keaton, Director	Region Two
Janice Good, Business Mgr.	Region Two