

REGION TWO SCHOOL of APPLIED TECHNOLOGY
COOPERATIVE BOARD MEETING

May 14, 2019
6:00 P.M.

MINUTES

1. **Declaration of Quorum:** Yes – 10 members present.
2. **Acceptance of the minutes:** It was moved by Sue McLaughlin and seconded by Mark Ganzel to accept the April 9, 2019 minutes; vote was unanimous.
3. **Adjustments to Agenda:** No
4. **Directors Report:**
 - a. **Student of the Year** - Instructor Rob Greenier introduced Carter Bartlett to board members. Carter (second year student) is Region Two's student of the Year. Mr. Greenier choose Carter for his dedication to the forestry program, his skill as an equipment operator and mechanic as well as his willing to help other students. Carter's current plan is to continue working for his family's logging business.
 - b. **MELMAC** – Laura Farnsworth will be attending the next Peer Learning meeting on May 21st. Staff will be meeting in July to conduct student surveys. Plans are currently being made the annual college/career fair to be held in November.
 - c. **Instructor recommendation** –Leanne Bither, Joyce Smith and Mr. Keaton conducted interviews for the Culinary Arts instructor position. Mr. Keaton nominated Jennifer Potter for the Culinary Arts Instructor position. It was moved by Sue McLaughlin and seconded by Laura Farnsworth to hire Jennifer Potter as the Culinary Arts instructor 1st year contract; vote was unanimous.
 - d. **Program Advisory Meeting** – The April 10th Advisory dinner/meeting attendance was very good this year. Staff, students and community leaders had an opportunity to enjoy a meal prepared by culinary arts. After the meal the individual program advisory committees broke out to discuss program.
 - e. **Completer Banquet** – Board members were reminded to attend the 2019 Completer's banquet being held on May 21, 2019 at 6:00. The meal and awards ceremony will be at the Armory on Pleasant St. Houlton.
 - f. **Other** – 1. Mechanical Services pilot program - the "new program" application must be submitted to the state before June 24, 2019. If approved, funding will

be available for FY21. There is no state funding for the M/S pilot program in FY20. Mr. Keaton requested permission for program approval for the M/S program for FY21. It was moved by Laura Farnsworth and seconded by Sue McLaughlin to approve the Mechanical Services Program for FY21, vote was unanimous. 2. Hollie McPartland is retiring at end of school year. An employment ad will run in this week in the Pioneer Times for a Part Time Program Coordinator. 3. Student Transcripts (handout) – Program completers will be receiving an official transcript from Region Two. The transcript will list programs attended as well as certification earned by student.

5. Adjournment – It was moved by Sue McLaughlin and seconded by Brian McQuarrie to adjourn meeting at 6:32 p.m., vote was unanimous.

6. Next Meeting – June 11, 2019

David Keaton

David Keaton, Director

Region Two School of Applied Technology

ATTENDANCE

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| Ellen Askren | RSU # 29 |
| Sue McLaughlin | RSU # 29 |
| Robin Crandall | RSU # 50 |
| Laura Farnsworth | RSU # 50 |
| Mark Ganzel | RSU # 70 |
| Ed McGillicuddy | RSU # 70 |
| David Wells | RSU # 70 |
| Scott White | RSU # 29 |
| Stuart Kelly | RSU # 89 |
| Brian McQuarrie | RSU # 89 |
| Scott Richardson, Supt. | RSU # 70 |
| David Keaton, Director | Region Two |
| Janice Good, Business Mgr. | Region Two |