

**REGION TWO SCHOOL of APPLIED TECHNOLOGY**  
**COOPERATIVE BOARD MEETING**

September 18, 2018  
6:00 P.M.

**MINUTES**

1. **Declaration of Quorum:** Yes – 13 members present.
2. **Acceptance of the minutes:** It was moved by Stephen Porter and seconded by Brian McQuarrie to accept August 21, 2018 and September 5, 2018 minutes, vote was unanimous.
3. **Adjustments to Agenda:** Executive session to be called between item D & E.
4. **Directors Report:**
  - a. Intro. to Medical Profession instructor Amber Sloat spoke with board member about the new program. She shared how students are currently studying two curriculums simultaneously, Phlebotomy and Medical Terminology (MT). MT curriculum coincides with NMCC. Along with intense studies, students are being educated on the importance of professionalism in the work place. Students will start clinicals in March. Year-end goals for each student will be 40 hrs. of clinical time and 100 sticks. Mrs. Sloat provided a tour of the classroom.
  - b. College/Career Fair – November 9<sup>th</sup> at Houlton Armory. Most local colleges, branches of the military and local businesses will be available to talk with students. Board Members are invited to attend.
  - c. Open House - August 28<sup>th</sup> event had 60 students and family members attended.
  - d. ME DOE Regional HS/CTE/Higher Ed Initiative – final decision has not been announced.  
**\*\*Executive Session** to discuss personnel matter was held at 6:14 p.m. It was moved by Stephen Porter and seconded by Ed McGillicuddy to end session at 6:22 p.m.
  - e. **Staff Update** – Ammie London will be moving to Transportation and Maintenance Supervisor position. Josh Murchie will be the long-term sub for auto collision program. Josh holds a two-year degree from NMCC in auto collision. He also has two-years of work experience. Auto Collision instructor

position will be advertised in next weeks paper. Region Two is still seeking a bus driver/custodian as well as a Forestry Ed Tech.

- f. **Snow Bid** – One bid was received from Brown Development LLC. The two-year bid was \$4,600.00/yr. It was moved by Scott White and seconded by Larry Greenlaw to accept Brown Developments LLC snow removal bid, the vote was unanimous.
  - g. **Other** – None
5. **Next Meeting** – November 13<sup>th</sup> meeting will be moved to November 20<sup>th</sup> due to scheduling conflict.
6. **Adjournment** – In was moved by Sue McLaughlin and seconded by Brian McQuarrie to adjourn meeting at 6:36 p.m., vote was unanimous.

*David Keaton*

David Keaton, Director

Region Two School of Applied Technology

## ATTENDANCE

Ellen Askren	RSU # 29
Bruce Clark	RSU # 29
Robin Crandall	RSU # 50
Sue McLaughlin	RSU # 29
Ed McGillicuddy	RSU # 70
David Wells	RSU # 70
Scott White	RSU # 29
Laura Farnsworth	RSU # 50
Larry Greenlaw	RSU # 50
Brian McQuarrie	RSU # 89
Stephen Porter	RSU # 50
John Qualey	RSU # 89
Wayne Smith	RSU # 84
Jon Porter, Supt.	RSU # 50
Scott Richardson, Supt.	RSU # 70
Dawn Prey, Supt.	RSU # 89
David Keaton, Director	Region Two
Janice Good, Business Mgr.	Region Two