

**REGION TWO SCHOOL OF APPLIED TECHNOLOGY**  
**COOPERATIVE BOARD MEETING**

December 17, 2013  
6:00 p.m

**M I N U T E S**

1. **Declaration of Quorum:** Yes – 9 Present.
2. **Minutes of November 19, 2013:** It was moved by Peter Main, seconded by Philip Knowles, vote was unanimous.
3. **Adjustments to the agenda** – no adjustments to the agenda
4. **Director's Report:**
  - There was a presentation given by the Automotive program. Ken Winiarski discussed the certifications that can be obtained and what the program consists of.
  - The board members voted to change the requirements of a quorum from (10) ten members present or a minimum of (8) eight members present with representation from at least (3) three of the sending schools, to (10) ten members present or (7) seven members with representation from at least (3) three of the sending schools. Philip Knowles moved and Sandra Henderson seconded, vote was unanimous.
  - Mr. Keaton informed the Board that we will begin the budget process for FY15 after break.
  - Mr. Keaton updated the Board on the Bridge Year Program. Everyone was given a handout and the program was explained in detail.
  - Ammie London updated the Board on MELMAC.
  - Mr. Keaton discussed the development of the FY 15 calendar and that he would like to use the same process as last year with input from the sending schools Principals and Superintendents.
  - There was discussion on the proposed State funding changes. The next funding committee meeting will be on January 27 2014 after the monthly MACTE Meeting in Lewiston.
5. **Executive Session:** The Board entered executive session at 6:46 to discuss a personnel matter pursuant to 1 MRSA Section 405(6). Executive session adjourned at 7:35. Philip Knowles moved and Sandra Henderson seconded, vote was unanimous.
6. A motion was made by Philip Knowles, seconded by Sandra Wilkins to authorize Mr. Keaton to present the Teachers Union, the original offer to extend the current

**July 1, 2012 to June 30, 2014 contract for one additional school year to include teacher step increases and to allow teachers an early release from school of one half hour on Fridays, the day before a holiday, and the day before a school break period. Additionally, if an Instructor chose to waive their lunch period, on those days, they would be able to leave one hour early on those days. Also, to extend Mr. Keaton's contract for (3) three years from 2014-2017 with discussion at a later date on salary. Vote was unanimous.**

- 7. Adjournment: Elizabeth Anderson move to adjourn, seconded by Jennifer Johnston, vote was unanimous.**

Respectfully submitted,

*Dave Keaton*

Dave Keaton, Director  
Region Two School of Applied Technology

**REGION TWO SCHOOL OF APPLIED TECHNOLOGY  
COOPERATIVE BOARD MEETING – December 17, 2013**

**A T T E N D A N C E**

<b>Sandra Wilkins</b>	<b>RSU #29</b>
<b>William Fitzpatrick</b>	<b>RSU #70</b>
<b>Elizabeth Anderson</b>	<b>RSU #29</b>
<b>Jeremiah Crockett</b>	<b>RSU #29</b>
<b>Peter Main</b>	<b>RSU #50</b>
<b>Jennifer Johnston</b>	<b>RSU #29</b>
<b>Philip Knowles</b>	<b>RSU #50</b>
<b>Mark Ganzel</b>	<b>RSU #70</b>
<b>Sandra Henderson</b>	<b>RSU #29</b>
<b>Clayton Belanger, Superintendent</b>	<b>RSU #70</b>
<b>Mike Hammer, Superintendent</b>	<b>RSU #29</b>
<b>Terry Comeau, Superintendent</b>	<b>RSU #84</b>
<b>Norma Goforth, Bookkeeper</b>	<b>Region Two</b>
<b>David Keaton, Director</b>	<b>Region Two</b>