

REGION TWO SCHOOL OF APPLIED TECHNOLOGY
COOPERATIVE BOARD MEETING

November 19, 2013
6:00 p.m

M I N U T E S

1. **Declaration of Quorum:** Yes – 10 Present.
2. **Minutes of September 17, 2013:** It was moved by Philip Knowles, seconded by Sandra Henderson, vote was unanimous.
3. **Adjustments to the agenda** – no adjustments to the agenda
4. **Nomination/Election of board vice chair:** Peter Main moved to nominate Elizabeth Anderson as vice chair. It was seconded by Sandra Wilkins, vote was unanimous. Elizabeth Anderson declined the position of vice chair. Elizabeth Anderson moved to nominate Philip Knowles for vice chair, seconded by Peter Main. Vote was unanimous. Philip Knowles was elected vice chair.
5. **Director's Report:**
 - There was a presentation given by the EMT program. There was a 100% on the practical skills testing. The pilot program was deemed a complete success.
 - The board members were able to go and see the Alternative Heating (Pellet) Furnace up and running. They were also updated on the system by Bill Goetsch.
 - Mr. Keaton updated the Board on the MELMAC grant activities.
 - Mr. Keaton updated the Board on recent changes in reporting and reimbursement for federal grant programs. The center needed to have a protocol in place concerning vehicle use. The Board was given the vehicle use form and the new protocol to approve. It was moved by Elizabeth Anderson, seconded by Peter Main to accept the new travel protocol and associated travel forms as part of Region Two's internal controls, vote was unanimous.
 - Mr. Keaton informed the Board that the property transfers to MSAD 70, Katahdin and MSAD 14 will be complete on November 30, 2013. All insurance paid by Region Two will be dropped as of December 1, 2013.
 - The Board was updated on the Bridge Year program.
 - There was discussion on the proposed State funding changes. The next funding committee meeting will be in January 2014.
6. **Other:** Region Two is trading a van for a bus with RSU 50.
7. **Executive Session:** The Board entered executive session at 6:58 to discuss a labor negotiations matter pursuant to 1 M RSA Section 405(6D). Executive session

adjourned at 7:10. Laurie Bartlett moved and Peter Main seconded, vote was unanimous.

8. A motion was made by Peter Main, seconded by Elizabeth Anderson to authorize Mr. Keaton to accept the proposal by Robert Zabierek made on behalf of the Teachers Union to extend the current July 1, 2012 to June 30, 2014 contract for one additional school year to include teacher step increases and to allow teachers an early release from school of one half hour on Fridays, the day before a holiday, and the day before a school break period. Additionally, if an Instructor chose to waive their lunch period, on those days, they would be able to leave one hour early on those days. Vote was unanimous.

9. Adjournment: Elizabeth Anderson move to adjourn, seconded by Sandra Wilkins, vote was unanimous.

Respectfully submitted,

Dave Keaton

Dave Keaton, Director
Region Two School of Applied Technology

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A T T E N D A N C E

Sandra Wilkins	RSU #29
William Fitzpatrick	RSU #70
Elizabeth Anderson	RSU #29
Laurie Bartlett	RSU #29
Peter Main	RSU #50
Jennifer Johnston	RSU #29
Philip Knowles	RSU #50
Myron Baldwin	RSU #50
Sandra Henderson	RSU #29
Bruce Clark	RSU #29
Clayton Belanger, Superintendent	RSU #70
Larry Malone, Superintendent	RSU #50
Mike Hammer, Superintendent	RSU #29
Terry Comeau, Superintendent	RSU #84
Norma Goforth, Bookkeeper	Region Two
David Keaton, Director	Region Two

