

**REGION TWO SCHOOL OF APPLIED TECHNOLOGY**  
**COOPERATIVE BOARD MEETING**

August 20, 2013  
6:00 p.m

**M I N U T E S**

1. **Declaration of Quorum:** Yes – 16 Present.
2. **Minutes of June 11, 2013:** It was moved by Peter Main, seconded by Sandra Wilkins, vote was unanimous.
3. **Adjustments to the agenda** – no adjustments to the agenda
4. **Election of Board Chair and Vice Chair:** William Fitzpatrick was nominated for Board Chair. It was moved by Sandra Wilkins, seconded by Jennifer Johnston, vote was unanimous. Scott White was nominated for Vice Chair. It was moved by Philip Knowles, seconded by Sandra Wilkins, vote was unanimous.
5. **Director's Report:**
  - The Board was updated on the USDA Rural Development Grant application. The application has been approved but there is no funding yet.
  - The Board was informed that the Perkins Grant application is done and still awaiting final approval. Most of the funding will go to the EMT program. Region Two will be contracting with EMS and the Houlton Fire Department for the program. Some equipment will be been purchased.
  - Board approval was requested for fund raising for the 13-14 school year. It was moved by Jennifer Johnston, seconded by Peter Main, vote was unanimous.
  - Board approval was requested to seek Snow Removal bids. It was moved by Philip Knowles, seconded by Myron Baldwin, vote was unanimous.
  - Board approval was requested on transferring the Hodgdon building to MSAD 70. It was moved by Philip Knowles, seconded by Myron Baldwin, vote was unanimous.
  - The Board was updated on the Bridge Year program. There will not be as many programs this year due to funding cuts. The program would allow students to graduate with one year toward an Associate's Degree. Credits would transfer between University of Maine Colleges and the Community Colleges. Region Two will have to apply to be a Bridge Year program site and if selected will have this school year to train academic and CTE instructors.

6. **Other:**

- **The Board was updated on the recent lightening/power surge strike. The total damages were around \$15000. The insurance company will cover the damages after the \$1000 deductible. The insurance company will be provided a chronological timeline.**
- **Changing the quorum guidelines was discussed with the Board. The Board Chair expressed interest to change the current guidelines to 7 members and representation from at least 3 of the sending schools. The Board requested that the new guidelines be drawn up and forwarded to all the Superintendents and asked that it be placed on the agenda for next month.**

7. **Enrollments: The Board was informed that we have 190-192 students enrolled and the four of the programs are at capacity and three of the programs have waiting lists. The maximum capacity for enrollment in 240 students.**

8. **Adjournment: Philip Knowles move to adjourn, seconded by Meg Scott, vote was unanimous.**

Respectfully submitted,

*Dave Keaton*

Dave Keaton, Director  
Region Two School of Applied Technology

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**A T T E N D A N C E**

<b>Sandra Wilkins</b>	<b>RSU #29</b>
<b>William Fitzpatrick</b>	<b>RSU #70</b>
<b>Laurie Bartlett</b>	<b>RSU #29</b>
<b>Mary Moore</b>	<b>RSU #50</b>
<b>Peter Main</b>	<b>RSU #50</b>
<b>Jennifer Johnston</b>	<b>RSU #29</b>
<b>Philip Knowles</b>	<b>RSU #50</b>
<b>Cindy Bartman</b>	<b>RSU #50</b>
<b>Myron Baldwin</b>	<b>RSU #50</b>
<b>Angela Howland</b>	<b>RSU #70</b>
<b>Meg Scott</b>	<b>RSU #70</b>
<b>Scott White</b>	<b>RSU #29</b>
<b>Clayton Belanger, Superintendent</b>	<b>RSU #70</b>
<b>Larry Malone, Superintendent</b>	<b>RSU #50</b>
<b>Mike Hammer, Superintendent</b>	<b>RSU #29</b>
<b>Terry Comeau, Superintendent</b>	<b>RSU #84</b>
<b>Norma Goforth, Bookkeeper</b>	<b>Region Two</b>
<b>David Keaton, Director</b>	<b>Region Two</b>