

REGION TWO SCHOOL OF APPLIED TECHNOLOGY
COOPERATIVE BOARD MEETING

June 11, 2013
6:00 p.m

M I N U T E S

- 1. Declaration of Quorum: Yes – 9 Present.**
- 2. Minutes of May 14, 2013: It was moved by Elizabeth Anderson, seconded by Peter Main, vote was unanimous.**
- 3. Adjustments to the agenda – no adjustments to the agenda**
- 4. Director's Report:**
 - The Board received a program presentation by the Culinary Arts program instructor Cathy Bither and graduated/program completer student Desiree Cote.**
 - The Board was informed that a FY14 School Calendar misalignment, in regards to colored days has been resolved by the Superintendent Advisory Committee.**
 - The Board received an update report concerning EMT program for FY14. The program instructional site will be located at the Houlton Fire Department except on occasional Thursdays when the Maine Motor Vehicle Department will occupy this training space.**
- 5. The Board received a presentation/proposal to replace an oil burner furnace at Region Two with a wood pellet system by McPartland & Sons for \$69,888.00. The Director informed the board he has met with USDA Rural Development office in Presque Isle and is seeking a grant to pay for 55% of the wood pellet alternative heating replacement. On a motion by Elizabeth Anderson and seconded by Philip Knowles to accept the wood pellet alternative heating replacement proposal by McPartland & Sons and seek a USDA Rural Development grant for 55% of the replacement cost and the remaining cost to be paid for by Region Two. Vote was unanimous.**

A motion was made by Philip Knowles, seconded by Sandra Wilkins to approve the USDA Rural Development grant provision RD 400-1 Equal Opportunity Agreement. Vote was unanimous.

A motion was made by Philip Knowles, seconded by Peter Main to approve the USDA Rural Development grant provision RD 400-4 Assurance Agreement. Vote was unanimous.

A motion was made by Philip Knowles, seconded by Sandra Wilkins to approve USDA Rural Development grant provision RD 1910-11 Applicant Certification Federal Collection Policies. Vote was unanimous.

A motion was made by Philip Knowles, seconded by Peter Main to approve the USDA Rural Development grant provision AD 1049 Certification Regarding Drugfree Workplace Requirements. Vote was unanimous.

A motion was made by Philip Knowles, seconded by Sandra Wilkins to approve the USDA Rural Development grant provision AD 1047 Certification Regarding Debarment, Suspension, and Other Responsibility Matters. Vote was unanimous.

- 6. On a motion made by Elizabeth Anderson, seconded by Philip Knowles to grant permission for the Region Two Director to apply for available grants for FY14. Vote was unanimous.**
- 7. On a motion made by Sandra Wilkins, seconded by Peter Main to re-approve the Region Two Cooperative Agreement for FY14. Vote was unanimous.**
- 8. On a motion made by Elizabeth Anderson, seconded by Philip Knowles to re-approve the Region Two Live Work policies. Vote was unanimous.**
- 9. On a motion made by Bruce Clark, seconded by Philip Knowles to approve the FY 14 Region Two at will employee increases presented by the Director. Vote was 8 in favor 1 opposed.**
- 10. On a motion made by Peter Main, seconded by Mary Moore to allow the Dave Keaton Region Two Director to add or delete bank account signers. Vote was unanimous.**
- 11. The received a report by the Director concerning Region Two CTE program completers post-secondary plans.**
- 12. The board received a report by Region Two Maintenance Director concerning summer projects.**
- 13. Adjournment: There being no further discussion it was moved by Elizabeth Anderson and, seconded by Philip Knowles, and unanimously voted to adjourn.**

Respectfully submitted,

Dave Keaton

Dave Keaton, Director

Region Two School of Applied Technology

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A T T E N D A N C E

Sandra Wilkins	RSU #29
William Fitzpatrick	AOS #48
Elizabeth Anderson	RSU#29
Mary Moore	RSU #50
Peter Main	RSU #50
Bruce Clark	RSU #29
Philip Knowles	RSU #50
Cindy Bartman	RSU #50
Laurie Barlett	RSU #29
Mike Hammer, Superintendent	RSU #29
Terry Comeau, Superintendent	RSU #84
David Keaton, Director	Region Two