

**REGION TWO SCHOOL OF APPLIED TECHNOLOGY**  
**COOPERATIVE BOARD MEETING**

August 14, 2012  
6:00 p.m

**M I N U T E S**

1. **Declaration of Quorum:** Yes – 14 Present.
2. **Minutes of June 12, 2012:** It was moved by Sandra Henderson, seconded by Phil Knowles, and voted to accept the minutes.
3. **Adjustments to the agenda** – None.
4. **Election of Board Chair and Vice Chair:** On a motion made by Meg Scott and seconded by Sandra Wilkins nominating Jeff Hardy as 2012-2013 Chair, voted and approved. A motion was made by Elizabeth Anderson and seconded by Sandra Henderson nominating Scott White as Vice Chair, voted and approved.
5. **Director's Report:**
  - **Welding move update/tour:** Board toured the welding shop as it was moved from Kathadin to Houlton.
  - **The board was updated on the progress of the Russ Adult Ed Grant**
  - **The board was also updated on the progress of both the Automotive and Autobody programs' NATEF certification progress.**
  - **The board received a report of Region Two's Perkins application.**
  - **The Director requested permission to seek roof repair bids to determine the cost associated with such a repair and the needed funds to accomplish this repair. On a motion made by Darlene Theriault and seconded by Phil Knowles authorizing the Director to seek out roof repair bids only and to report back to the board the cost for further review – voted unanimously to seek bids.**
  - **The Director requested permission to obtain a Region Two credit card from Kathadin Trust for center purchases needing a credit card. On a motion made by William Fitzpatrick and seconded by Phil Knowles to approve Region Two to obtain a credit card issued by Kathadin Trust – voted unanimously.**
  - **The Director requested permission for a checking account be created for the Skills USA VICA Region Two chapter. On a motion made by**

Elizabeth Anderson and seconded by Peter Main Region Two to create and checking account for Region Two Skills USA VICA chapter – voted unanimously.

- The Director requested permission for Region Two programs/clubs to fund raise for school year 2012-13. On a motion made by Darlene Theriault and seconded by Jennifer Johnston to approve the fund raising request – voted unanimously.
  - The Director requested that Region Two utilize TSA Consulting for Region Two staff 403B retirement payment facilitation. On a motion made by William Fitzpatrick and seconded by Darlene Theriault to approve the request. 12 voted to approve request 2 voted not to approve.
  - The Director requested permission to change the Region Two calendar workshop day from August 30 to October 5 to enable Region Two teaching staff to attend the MACTE Statewide CTE Conference on October 5. On a motion made by William Fitzpatrick and seconded by Elizabeth Anderson to approve the calendar request - motion passed unanimously.
  - The board discussed the need to seek a local IT person to assist Region Two on computer/network issues. The Director will bring back an IT assistance update next meeting.
  - The Director circulated materials about the upcoming MSMA conference in October seeking a Region Two delegate to represent Region Two at this conference. The board recommended Sandra Wilkins as a possible Region Two delegate.
6. **Enrollments:** The Director circulated current Region Two program enrollments and reported that some programs student enrollments need to be reconfigured from our two day rotation to even numbers out for safety concerns. The Director is working with partner school guidance directors to correct the uneven day(s) enrollments.
7. **Early Childcare Instructor nomination:** The Director nominated Alison Reece as the new Early Childcare Instructor for school year 2012-13. On a motion made by Elizabeth Anderson and seconded by Jennifer Johnston to approve the nomination of Alison Reece – voted unanimously. The Director also informed the board the Region Two Welding program had a resignation by Dean Johnson as Welding Ed Tech. The Board approved by a motion made by William Fitzpatrick and seconded Elizabeth Anderson to permit the Director to hire an Ed Tech for the Welding Program – voted unanimously.
8. **Executive Session:** Chairman, Jeff Hardy, asked for a motion to go into executive session at 7:25 p.m. to discuss a personnel matter pursuant to 1 MRSA, Section 405, subsection 6(A). It was moved by Sandra Henderson, seconded by Darlene Theriault, and unanimously voted to go into executive session to discuss a personnel matter. It was moved by Meg Scott, seconded by Darlene Theriault, and voted to come out of executive session at 8:06 p.m.

**Discussion by the Cooperative Board after executive sessions ended:**

**The Board reconvened and a motion was made by Sandra Henderson, seconded by Meg Scott, and voted unanimously to approve the Director's contract (Item #1 from a 1 (one) year contract to a 3 (three) year contract.**

**A seconded motion was made by Phil Knowles, seconded by Darlene Theriault, to allow the Director to resolve the personnel matter.**

**A third item concerning the previous retired Director's request received no action by the board.**

- 9. Adjournment: There being no further discussion it was moved by Phil Knowles, seconded by Darlene Theriault, and unanimously voted to adjourn.**

**Respectfully submitted,**

**Dave Keaton, Director  
Region Two School of Applied Technology**

**REGION TWO SCHOOL OF APPLIED TECHNOLOGY  
COOPERATIVE BOARD MEETING – AUGUST 26, 2009**

A T T E N D A N C E

|  |                   |
|--|-------------------|
| <b>Greg Ryan</b>                         | <b>C.S.D. #9</b>  |
| <b>Arden Williams</b>                    | <b>C.S.D. #9</b>  |
| <b>Jeff Hardy</b>                        | <b>C.S.D. #9</b>  |
| <b>Angela Wotton</b>                     | <b>S.A.D. #29</b> |
| <b>Bruce Clark</b>                       | <b>S.A.D. #29</b> |
| <b>Laurie Bartlett</b>                   | <b>S.A.D. #29</b> |
| <b>Sandra Wilkins</b>                    | <b>S.A.D. #29</b> |
| <b>Elizabeth Anderson</b>                | <b>S.A.D. #29</b> |
| <b>John Doe, Superintendent</b>          | <b>S.A.D. #25</b> |
| <b>Myron Baldwin</b>                     | <b>S.A.D. #25</b> |
| <b>Israel Boone</b>                      | <b>S.A.D. #25</b> |
| <b>Billy Fitzpatrick</b>                 | <b>S.A.D. #70</b> |
| <b>Crystal Hagerman</b>                  | <b>S.A.D. #29</b> |
| <b>Frances Grant</b>                     | <b>S.A.D. #29</b> |
| <b>Meg Scott</b>                         | <b>S.A.D. #70</b> |
| <b>Terry Comeau, Superintendent</b>      | <b>C.S.D. #9</b>  |
| <b>Steve Fitzpatrick, Superintendent</b> | <b>S.A.D. #29</b> |
| <b>Michael Howard, Director</b>          | <b>Region Two</b> |
| <b>Cheryl Clark</b>                      | <b>Region Two</b> |

